

AGENDA

EXETER TOWN COUNCIL REGULAR MEETING

DECEMBER 2, 2013
7:00 P.M.

MEETING LOCATION: Town Council Chambers
Exeter Town Hall
675 Ten Rod Road
Exeter, Rhode Island

**No. 1: PLEDGE OF ALLEGIANCE: Town Council Vice President
William P. Monahan**

No. 2: CALL TO ORDER/ROLL CALL

No. 3: PUBLIC COMMENT:

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council, unless they are of an emergency nature. (3-minute time limit per item; 15-minute maximum time allowed for this agenda item).

Note: Section 42-46-6 of the Open Meetings Act specifically prohibits the Town Council from considering previously unposted matters during the Public Comment section of the Agenda, except for informational purposes only.

Note: State law prohibits the Town Council from acting or voting upon any such matter, except under emergency circumstances. The Town Council may only, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

No. 4: ACKNOWLEDGEMENTS AND ANNOUNCEMENTS:

- A. HOLIDAY TREE LIGHTING CEREMONY, EXETER CLERK'S OFFICE,
675 TEN ROD ROAD, DECEMBER 5, 2013, 6:30 P.M.**
- B. DIVISION II CHAMPIONSHIP, EXETER-WEST GREENWICH HIGH
SCHOOL 2013 GIRLS VARIETY VOLLEYBALL TEAM,
NOVEMBER 9, 2013**

No. 5: APPROVAL OF AGENDA ORDER

**No. 6: CONSENT AGENDA: Consent Agenda Items are accepted in one motion,
unless removed at the request of a Town Council Member.**

**A. REYNOLDS CHARITABLE TRUST: Approval of Vouchers and
Signing of Documents**

B. REPORTS:

- 1. TREASURER'S REPORT/DEPUTY TREASURER'S REPORT:
Maria Lawler/Joseph Gillis**
- 2. TOWN CLERK'S REPORT: Lynn M. Hawkins**
- 3. TAX COLLECTOR'S REPORT: Kimberly A. Robitaille**
- 4. TAX ASSESSOR'S REPORT: Penny B. Robertson**
- 5. DEPARTMENT OF PUBLIC WORKS REPORT:
Director of Public Works, Stephen P. Mattscheck**
- 6. IT REPORT: Director of NK/Exeter IT, Michael Forlingieri**
- 7. TOWN PLANNER'S REPORT: David W. Schweid, AICP**
- 8. DEPARTMENT OF PUBLIC WELFARE: Director of
Public Welfare, Christine Heart Skaggs**
- 9. EMERGENCY MANAGEMENT REPORT: Director of
Emergency Management, E. Stefan Coutoulakis**
- 10. ANIMAL CONTROL REPORT: Director, Stephen P. Mattscheck**
- 11. PROBATE REPORT: Probate Clerk, Lynn M. Hawkins**

**C. COMMUNICATIONS: See Appendix A attached hereto and
incorporated herein.**

D. SCHEDULE OF DECEMBER MEETINGS AND EVENTS

E. SCHEDULE OF TOWN COUNCIL MEETINGS FOR 2014

F. SCHEDULE OF EMPLOYEE HOLIDAYS FOR 2014

G. APPROVAL OF MINUTES:

1. REGULAR COUNCIL MEETING, NOVEMBER 4, 2013
2. REGULAR COUNCIL MEETING, EXECUTIVE SESSION, NOVEMBER 4, 2013

No. 7: VACANCIES AND APPOINTMENTS:

A. VACANCIES:

1. Personnel Board Members:
Five members needed to replace prior board
2. Conservation Commission (Inactive)
3. Economic Development Commission (Inactive)
4. Municipal Finance Committee Member
5. Vision for Exeter Project Members

B. RESIGNATIONS

C. APPOINTMENTS

D. EXPIRING TERMS

No. 8: PUBLIC HEARING

- A. PUBLIC ENTERTAINMENT LICENSE APPLICATION: SKI PRO INC.
d/b/a YAWGOO VALLEY SKI AREA; 160 YAWGOO VALLEY ROAD,
EXETER, RHODE ISLAND; PLAT 77/BLOCK 2/LOT 7; TRACY
HARTMAN, APPLICANT**

No. 9: NEW BUSINESS:

- A. PERSONNEL ISSUES/LABOR NEGOTIATIONS**
- B. CONSIDERATION OF RESOLUTION EXTENDING THE ORDINANCE
TEMPORARILY BANNING WIND TURBINE INSTALLATIONS AND
PERMITS**
- C. UPDATE: RENEWAL APPLICATION: VICTUALING LICENSE:
MIDDLE OF NOWHERE DINER; 222 NOOSENECK HILL ROAD;
MARIOS AND MICHAEL KIRIOS, APPLICANTS**
- D. UPDATE: RENEWAL APPLICATION: TRAILER PARK LICENSE:
MOBILE VILLAGE INC.; 550 VICTORY HIGHWAY; JIN R. KULSIC,
APPLICANT**
- E. ACCEPTANCE OF AUDIT REPORT FOR FISCAL YEAR ENDED
JUNE 30, 2013**

**F. AWARDING OF BID: HALL SCHOOL PRESERVATION PROJECT:
HALL SCHOOL BUILDING, 679 TEN ROD ROAD**

No. 10: UNFINISHED BUSINESS:

- A. HISTORIC PRESERVATION/HISTORIC CEMETERIES**
- B. DEERBROOK RECLAMATION**
- C. EMERGENCY OPERATION PLAN**
- D. ANIMAL SHELTER: POLICY CHANGES**
- E. CONDITIONS AT SPLIT ROCK TRAILER PARK**
- F. GIS SYSTEM**
- G. TOWN WEBSITE**
- H. TOWN WEBSITE POLICY**

No. 11: REPORTS OF OFFICERS, BOARDS, COMMITTEES:

- A. PUBLIC SAFETY/DISASTER PREPAREDNESS COMMITTEE/
TOWN SERGEANT/TOWN CONSTABLE LIAISON'S REPORT:
Town Council Member, Robert E. Johnson, Jr.**
- B. TAX ASSESSOR'S OFFICE LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- C. PUBLIC WORKS DEPARTMENT LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- D. TRANSFER STATION LIAISON'S REPORT:
Town Council Vice President, William P. Monahan**
- E. ANIMAL CONTROL LIAISON'S REPORT:
Town Council Member, Raymond A. Morrissey, Jr.**
- F. EXETER JOB CORPS ACADEMY LIAISON'S REPORT:
Town Council Member, Calvin A. Ellis**
- G. EXETER-WEST GREENWICH SCHOOL DISTRICT LIAISON'S
REPORT: Town Council President, Arlene B. Hicks**
- H. EXETER PUBLIC LIBRARY LIAISON'S REPORT:
Town Council President, Arlene B. Hicks**

I. TAX COLLECTOR'S OFFICE LIAISON'S REPORT:

Town Council President, Arlene B. Hicks

J. WASHINGTON COUNTY REGIONAL PLANNING COUNCIL

REPRESENTATIVE'S REPORT: Town Council Member, Calvin A. Ellis

K. TOWN COUNCIL ASSISTANT'S REPORT:

Town Council Assistant, Kenneth G. Findlay

L. SOLICITOR'S REPORT: James P. Marusak, Esquire,

Gidley Sarli & Marusak

No. 12: BILLS, APPROPRIATIONS, ABATEMENTS:

A. BILL SHEET

B. TAX ASSESSOR'S ABATEMENTS

C. TAX COLLECTOR'S REMITTANCES AND ABATEMENTS

No. 13: OTHER ADMINISTRATIVE ISSUES

No. 14: COMMUNICATIONS

No. 15: EXECUTIVE SESSION:

A. CURRENT/FUTURE LITIGATION

B. LADD CENTER/JOB CORPS

C. LABOR UNION/CONTRACT NEGOTIATIONS/ARBITRATION

D. PERSONNEL ISSUES/LABOR RELATIONS

E. RICO CORP/DEERBROOK DEVELOPMENT CORPORATION

**F. SCHATNER FARMS/BALD HILL NURSERY PURCHASE &
SALE AGREEMENT**

G. TRANSFER STATION LEASE

H. PUBLIC SAFETY

I. SPLIT ROCK TRAILER PARK

No. 16: ADJOURNMENT

POSTED NOVEMBER 27, 2013, AT EXETER TOWN HALL, EXETER PUBLIC LIBRARY, EXETER POST OFFICE, SLOCUM POST OFFICE, AND SECRETARY OF STATE'S WEBSITE

The public is welcome to attend any meeting or work session of the Town Council or its committees, boards, or commissions, with the exception of the Juvenile Hearing Board. If communications assistance or other accommodation is required to ensure equal participation, please contact the Town Clerk's Office the business day prior to the meeting between normal business hours, 9:00 a.m. to 4:00 p.m., at (401) 295-7500 or clerk@town.exeter.ri.us. The Exeter Town Hall is handicapped accessible.

APPENDIX A

C. COMMUNICATIONS:

- 1. 11/06/2013 Letter from the Rhode Island Division of Transportation on design plans for the replacement of Tefft Hill Trail Bridge**
- 2. 11/06/2013 Letter from Wireless Capital Partners, LLC, requesting consideration for cellular tower or rooftop leasing**
- 3. 11/06/2013 Information from Rhode Island League of Cities and Towns on Hurricane Sandy Coastal Resiliency Competitive Grant Program**
- 4. 11/06/2013 Notice from Statewide Planning Council: Intent to Amend Rules of Procedure; Public Hearings will be held November 21, 2013, 10:30 a.m. and 5:00 p.m.**
- 5. 11/06/2013 SBA Communications Corporation Revenue Sharing Details**
- 6. 11/6/2013 Rhode Island Division of Municipal Finance: Municipal FY 2014 tax rates posted on State website, www.muni-info.ri.gov**
- 7. 11/13/2013 Citizens Private Bank and Trust Investment Perspective: Fall 2013 Newsletter**
- 8. 11/14/2013 Rhode Island Public Works Association: 17th Annual Expo, February 5, 2014, Wright's Farm Restaurant, Burrillville, Rhode Island (Snow date: February 5, 2014)**
- 9. 11/21/2013 Letter from Rhode Island Department of Transportation: Information regarding Rhode Island Contract #2011-DB-100, Replacement of Arcadia Bridge**
- 10. 11/21/2013 Letter from Rhode Island Department of Health: Annual letter and updates regarding State Medical Emergency Distribution System (MEDS) plan**
- 11. 11/21/2013 Rhode Island Department of Environmental Management, US Forest Service, and the Rhode Island Tree Council announce America the Beautiful – Tree Rhode Island 2014 grant programs and applications. (Deadline: December 31, 2013)**
- 12. 11/21/2013 Request from CRM Modular Homes to be put on Exeter's public notice registry**

- 13. 11/21/2013 NewsLINC from Office of the Governor: Remembering Those Who Have Served.**
- 14. 11/21/2013 Rhode Island Department of Transportation: Traffic Stop Data Advisory Committee, three forums, November 18, 2013, East Providence City Hall**
- 15. 11/21/2013 E-mail from Division of Municipal Finance: OPEB valuations and other OPEB related material can be viewed online**
- 16. 11/21/2013 Washington County Community Development: 2013-2014 Newsletter**
- 17. 11/21/2013 Community Development Consortium: Meeting invitation, December 10, 2014, 10:00 a.m., Charlestown Town Hall**
- 18. 11/21/2013 Rhode Island Interlocal Risk Management Trust: Save the Date, Annual Dinner Meeting, January 23, 2014**
- 19. 11/21/2014 Jamestown Town Council: Resolution regarding Newport Pell Bridge Safety**
- 20. 11/22/2013 Rhode Island State Council on the Arts: 2013 Holiday Concert Schedule, Friday, December 6, 2013, 10:30 a.m., Rhode Island State House (Exeter/West Greenwich Senior High Chorus will perform)**
- 21. 11/22/2013 Town of South Kingstown: Public Hearing Advertisement: Proposed Amendment to the Zoning Ordinance: Article 7, Standards for Parking Lots and Loading, Section 711, Minimum off-street parking requirements**
- 22. 11/22/2013 Letter from Rhode Island Board of Examiners of Landscape Architects: Offering of assistance to Cities and Towns in identifying individuals fraudulently representing themselves as Landscape Architects**
- 23. 11/22/2013 Southern New England Truck Pullers, Inc.: Check in the amount of \$250.00 to the Exeter Food Bank**
- 24. 11/26/2013 Letter from Rhode Island Family Court: Invitation to Conference, December 11, 2013, 8:30 a.m. – 1:30 p.m., Rhodes on the Pawtuxet, 60 Rhodes Place, Cranston, “Trafficking, Trauma and Exploitation of Children in the Child Welfare System”**
- 25. 11/26/2013 SBA Communications Corp: Revenue Sharing Details by Tenant**

- 26. 11/26/2013 Email from Susanne Greschner, Chief, Rhode Island
Department of Revenue, Division of Municipal Finance
regarding OPEB Web Update**
- 27. 11/27/2013 Letter from Landmark Dividend regarding cellular lease**
- 28. 11/27/2013 Email from Susanne Greschner, Chief, Rhode Island
Department of Revenue, Division of Municipal Finance:
Agenda for Municipal Workshop, December 6, 2013, 9:00
a.m. – 11:00 a.m., CCRI, Room 4080, Warwick, regarding
Affordable Care Act**